



**Contractor Business Services, LLC**

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**TRUCKING AUTHORITY SERVICES**  
**Administered by**  
**Contractor Business Services, LLC**

**(As you review these slides and have ANY questions, call us anytime until  
10:00pm eastern time at (800) 259-0693 or (704) 534-7676)**

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## Start-up Services for Truckers

- Business tax start-up services (INC, LLC)
  - FMCSA Motor Carrier Authority filing
  - State MC Authority and/or PUC filing
  - Quarterly IFTA filings (optional)
  - Annual IRP renewal filing (optional)
  - We have helped over 1,500 trucking companies
  - Managed by **CPAs** who KNOW trucking!!!
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## Authority and Permits

- Obtain US DOT Number ON-LINE instantly
- Apply ON-LINE with the FMCSA
  - \$300 FMCSA fee - Interstate OR Intrastate
  - Application placed in “Pending” status (4 to 6 weeks)
  - MUST use your credit card for MCUSA filing fee
- State MC or PUC filing (some states online)
- IRP truck registration (annual fee \$1,000-\$2000)
- IFTA decals (nominal state fee)



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## Pending MC Authority

- Once we file online, your application is placed in Pending Status 4 to 6 weeks until final approval
  - While pending, you arrange for insurance
  - While pending, we arrange for Process Agents (BOC-3) – onetime \$30 fee
  - While pending, we file for “UCR”, the new Federal Unified Carrier Registration (replaced “ICC”) \$39 annual fee
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# Advantages of your own MC Authority

- Easier interstate operations
  - More independence and control
  - Opportunity for multiple clients
  - Bring on more drivers for multiple shifts
  - More profitable operations with fixed costs covered by primary contract
  - Faster growth to multiple truck fleet
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## State Motor Carrier Filings

- Every state has different registration and filing requirements, besides IFTA, for example:
  - State highway use tax in KY, NY and others
  - State authority in CA
  - Public Utilities Commission in OH, PA and others
  - Business registration if you make a stop in NJ
  - Property Tax if you drive through AR
- We help you identify and satisfy these state requirements based upon where you operate



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## Other State Issues

- Many states have different rules for :
  - Workers' Compensation
  - Unemployment Insurance (to protect yourself, it's advisable to either incorporate and pay yourself through payroll or to at least get a UIC number and pay unemployment tax)
- These issues magnified if you have drivers, lumpers or helpers who work for you
- We help you identify and satisfy these state requirements based upon where you operate



## Contractor Business Services, LLC

# Starting Your Own Trucking Company

### Start-up Items:

### Fees

Obtain US DOT Number	\$0
Apply For FMCSA Motor Carrier Authority	\$300
Process Agent BOC-3 filing	\$30
Truck Registration (“IRP”), based on truck value	\$1,000-\$2,000
IRS Highway Use Tax (Form 2290)	\$550
Unified Carrier Registration (“UCR”) annual fee	\$39

CBS Trucking start-up service = \$200, can be charged through settlement over 4 weeks



## Contractor Business Services, LLC

# Sample IRP Fee Calculation

- The cost of your apportioned registration will depend upon the percentage of miles traveled in each IRP jurisdiction as well as the registered combined gross weight of the vehicle. The following is a simplified example of how the registration fee for a vehicle based in Massachusetts might be apportioned. The operator of this unit travels in Massachusetts, New York, Vermont, and Maine. He travels 25,000 miles in each state for a grand total of 100,000 miles at year end. The operator has a registered combined gross weight of 80,000 pounds in each state. The license fee would be computed as follows:

➤	<u>Mileage</u>	<u>Percent</u>	<u>Full Year Fee</u>	<u>Apportioned Fee</u>
➤ ME	25,000	25%	\$ 874.00	\$218.50
➤ VT	25,000	25%	\$1,644.50	\$411.13
➤ NY	25,000	25%	\$1,080.00	\$270.00
➤ MA	<u>25,000</u>	<u>25%</u>	<u>\$1,200.00</u>	<u>\$300.00</u>
➤ Totals	100,000	100%	\$4,798.50	\$1,199.63

- In this example, Massachusetts would collect a total of \$1,199.63 from the carrier. Of this total, Massachusetts would keep only \$300.00. The remaining money would be sent to the other states.



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## DOT Qualification File for each Driver

- YOU or your carrier must maintain this file
- Application showing Last 10 years driving jobs
- Reference letter from one of previous 3 jobs within past 2 years mentioning drug test results
- “Pre”-employment drug test (or within 6 months)
- Drug test (under 10 trucks, must be random pool)
- Biennial physical from designated FMCSA M.D.
- Copy of drivers license and Social Security card
- Annual review of “MVR” Motor Vehicle Record



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## Accounting Services (optional)

- We offer accounting and tax services including:
- Monthly entry of settlement data and other items
- Monthly, quarterly and annual tax reports
- Monthly update of annualized tax estimates
- Annual IRP registration renewals
- Toll Free telephone support, 7 days/week until 10:00pm eastern time
- Visit our web site [www.jmccole.com](http://www.jmccole.com) for forms and useful information



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## Tax Services (optional)

- Federal business and individual tax returns
- State income and/or franchise tax returns
- ASSIST with State Annual Report
- Quarterly IFTA fuel tax return
- Quarterly estimated tax deposit coupons
- Quarterly payroll tax returns (optional)
- Authorized “e-file” provider - IRS & all states
- Weekly fee of \$15 for accounting and tax service



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**Call us for more information**

**Contractor Business  
Services, LLC**

**Charlotte, NC and  
Sacramento, CA  
(800) 259-0693**

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